

**CITY COMMISSION
AGENDA
REGULAR MEETING
NOVEMBER 19, 2025
@ 5:30 PM
CITY HALL, TOWN HALL MEETING ROOM
2ND FLOOR, 118 E. TYLER AVENUE
HARLINGEN, TEXAS**

Notice is hereby given that the City Commission of the City of Harlingen, Texas will hold a Regular Meeting on **WEDNESDAY, NOVEMBER 19, 2025 at 5:30 P.M.** at City Hall, Town Hall Meeting Room, 118 E. Tyler Avenue, Harlingen, Texas and provide the public the ability to view the meeting via internet live-streaming at www.harlingentx.gov and the City of Harlingen YouTube Page.

The public will be permitted to offer citizen communication or participate in items listed as public hearings as provided by the agenda and as permitted by the presiding officer during the meeting.

To offer citizen communication or participate in scheduled public hearings, go to www.harlingentx.gov and click on " PUBLIC HEARING AND CITIZEN COMMUNICATION FORM." Fill out the form and indicate the item you wish to address, and submit the form.

Please indicate (1) the agenda item on which you wish to speak, (2) whether you prefer to speak on the item during citizen communication or at the time the agenda item is brought for consideration before the City Commission.

To submit written comments requesting an item for City Secretary, go to www.harlingentx.gov and click on " PUBLIC HEARING AND CITIZEN COMMUNICATION FORM" write your comments (limited to 400 words or less) and submit the form.

PLEASE SUBMIT WRITTEN COMMENTS BEFORE 3:00 P.M. THE DAY OF THE MEETING.

A recording of the meeting will be made and will be available to the public in accordance with the Texas Open Meetings Act.

City of Harlingen meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary's Office at (956) 216-5001 or write Post Office Box 2207, Harlingen, Texas 78550 at least 48 hours in advance of the meeting.

The Harlingen City Commission reserves the right, pursuant to the Texas Government Code Chapter 551, Subchapter D, to enter into closed executive session on any item posted on the agenda if a matter is raised that is appropriate for closed discussion.

- 1) **Call Meeting to Order:**
 - a) Invocation - Commissioner Delia Cavazos-Gamez
 - b) Pledge of Allegiance
 - c) Welcome Citizens
- 2) **Conflict of Interest:**

"Under State Law, a conflict of interest exists if a commission member, or certain members of that person's family, has a qualifying financial interest in an agenda item. Members with a conflict of interest cannot participate in the discussion nor vote on the agenda item. Are there any known conflicts of interest to disclose at the time?" *(City Attorney)*.
- 3) **Announcements:** *With respect to items not listed elsewhere on this agenda, the City Commission may report on items of community interest, including announcing community events, announcing employee or community recognitions.*
 - a) Mayor's Announcements
 - b) City Manager's Announcements
 - c) City Commission Member Announcements
- 4) **Proclamation/Presentation of Awards:**
 - a) Harlingen Animal Shelter -"Pet of the Week"
 - b) Presentation of Recognition — Harlingen High School South "Hawks" Boys Tennis Team
 - c) Presentation of Recognition — Harlingen High School South "Hawks" Girls Tennis Team
 - d) Presentation of Recognition — "Sir's Martini Lounge"
 - e) Presentation of Proclamation — Coach Josue Cano
 - f) Presentation of Proclamation — "Children's Bereavement Center-Rio Grande Valley"
 - g) Mayor's Business of the Month — Panchito's
- 5) **Citizen Communication:** *At this time, the public is invited to address the City Commission and speak on any matter not specifically listed for public hearing elsewhere in this agenda. Please note that the City Commission members may not respond to comments or deliberate on topics addressed.*
- 6) **Approval of Minutes:**
 - a) Regular Meeting of August 6, 2025
- 7) **Consent Agenda:** *No discussion is anticipated on any of the items in this section because they are routine business, were included in the budget adoption process, or have been previously discussed as a staff report or discussion item. These items will be considered collectively by a single vote, unless a commission member requests an item be removed from the consent agenda.*
 - a) Consideration and possible action to approve a resolution authorizing the Special Projects Director to accept a grant award from the Office of the Governor for the Victims of Crime Act Formula Grant Program in the amount of \$45,884. Attachment. Attachment (**Special Projects**)
 - b) Consideration and possible action to approve a resolution authorizing the Interim City Manager to accept a grant award in the amount of \$40,000 from the Texas Historical Commission Texas Preservation Trust Fund Grant Program. Attachment (**Special Projects**)
 - c) Consideration and possible action to approve the testing and potential installation of speed humps at the following locations: *(This item was requested by commissioner Rene Perez*

1. Lozano Ave. and N. "D" Street
2. Ona Ave. and N. "E" Street
3. Ballard St.
4. Hughes Rd. between Tamm Lane and Bass Blvd.
5. S. Parkwood between Ebonay Dr. and East Cenizo Dr.
6. Poza Rica Ave. between Marco Ave. and Bea Ave.

- 8) **Staff Reports and Other Discussion Items:** *Items in this section are not expected to require action by the City Commission and are generally for information only. However, any item listed in this section may become an action item at a future meeting with the request of the Mayor, or after the request of any two Commission members, or the City Manager.*

- a) City Manager's Report
- b) Staff Reports – Presentation by the Harlingen Fire Department.

- 9) **Public Hearings:** *At this time, the Mayor will invite members of the public who have filled out the Public Hearing and the Citizen Communication Form to address each item listed in this section. Please limit your comments to the topic of that public hearing. If more than one public hearing is being held, you will be allowed to speak during each topic, provided you have filled out the Public Hearing and Citizen Communication Form for the appropriate topic. If you are signed up for two (2) or more Public Hearings, you will be limited to 5 minutes for all topics.*

- 10) **Action Items:** *City Commission will discuss, consider, and take any action deemed necessary on items listed in this section, including the adoption of a resolution or an ordinance.*

- a) Consideration and possible action to approve a resolution establishing the 39th Annual Lighting of the Arroyo to be held on December 4, 2025, at McKelvey Park and to request from TxDot a temporary partial road closure of Business 77 Sunshine Strip for the safety of the public during the event from 5:00 p.m. to 10:00 p.m. and authorize the Interim City Manager to sign the agreement. Attachment (**Parks & Recreation**)
- b) Consideration and possible action to approve a budget of \$240,000 for drainage improvement projects previously approved under the MOU agreements with the Cameron County Drainage Districts and Irrigation Districts. Attachment (**Engineering**)

- 11) **Board Appointments:** *Specifically, appointment or discussion and possible action to include appointment and/or removal of any position subject to appointment or removal by statute, ordinance, or bylaws.*

Airport
Animal Shelter Advisory Committee (1)
Audit Committee (Terms expire in June)
Civil Service Commission
Community Development Advisory Board
Construction Board of Adjustments (4)
Convention & Visitors Bureau
Development Corporation of Harlingen, Inc.
Golf Course Advisory Board
Harlingen Community Improvement Board
Harlingen Housing Authority Board
Harlingen Finance Corporation (6)
Harlingen Teen and Young Adult Advisory Board (1)
Healthy Harlingen Advisory Board
Keep Harlingen Beautiful Board
Library Advisory Board
Mayor Wellness Council
Museum Advisory Board

Parks Advisory Board
Planning & Zoning Advisory Board
Senior Citizens Advisory Board (1)
Tax Increment Finance Board 1, 2 & 3
Utility Board of Trustees
Veterans Advisory Board
Zoning Board of Adjustment

- 12) **Executive Session:** *All items listed in this section will be deliberated in a closed session. Members of the public are not generally permitted to attend a closed session. Executive Session items may be considered as an action item at the discretion of the Mayor. However, City Commission will not take any action in closed session.*

- a) Pursuant to Government Code Section 551.071 – attorney consultation and contemplated litigation; Section 551.072 – deliberation regarding real estate; and Section 551.087 — economic development relating to the following projects: **(HEDC)**

- 1) Project Tyler
- 2) Project Beach
- 3) Project Skyline
- 4) Project Smoke Signals
- 5) Project Roosevelt
- 6) Project Organic
- 7) Project Its Thyme
- 8) Project Back to the Future
- 9) Project Eye
- 10) Project Prada
- 11) Project Fantasy

- b) Consultation with legal counsel pursuant to Texas Government Code 551.071 (2) to receive attorney-client consultation protected by the attorney-client communication privilege. **(City Attorney)**

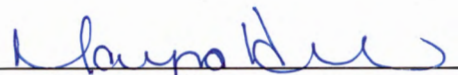
- 13) **Action on Executive Session Items:** *The City Commission will reconvene in open session and may take action on any item listed in the Executive Session Section of this agenda.*

- a) Consideration and possible action on Item 12a (1–11), as discussed in executive session.

- 14) **Adjournment:**

I, the undersigned authority, do hereby certify that the above Notice of the Regular Meeting of the Harlingen City Commission is a true and correct copy of said notice posted on the bulletin board at City Hall of said City of Harlingen, Texas in a place convenient and readily accessible to the general public at all times and on the City's Internet Website and said Notice was posted on **THURSDAY, NOVEMBER 13, 2025**, at or before 3:45 a.m./p.m. and remained so posted for at least 3 business days preceding the time of said meeting.

Dated this **13th** day of **NOVEMBER, 2025**



Mayra Herrera, City Secretary

REGULAR MEETING

CITY COMMISSION

HARLINGEN, TEXAS

August 6, 2025

A Regular Meeting of the Harlingen City Commission was held August 6, 2025 at 5:49 p.m., at City Hall, Town Hall Meeting Room, 118 E. Tyler, Harlingen, Texas and providing the public the ability to view the meeting via internet, live streaming and permitting the public to offer citizen communication or participate in items listed on the agenda via videoconferencing or telephonically via www.harlingentx.gov Those in attendance were:

Mayor and Commissioners

Mayor Norma Sepulveda
Daniel N. Lopez, Commissioner District 2
Michael Mezmar, Commissioner District 3
Frank Morales, Commissioner District 4
Rene Perez, Commissioner District 5

Via Zoom

Mayor Pro-Tem Ford Kinsley

City Staff

Gabriel Gonzalez, City Manager
Mayra Herrera, City Secretary
Mark Sossi, City Attorney

1. Call Meeting to Order

- a) Invocation – Mayor Norma Sepulveda
- b) Pledge of Allegiance
- c) Welcome Citizens

2. Conflict of Interest

"Under State Law, a conflict of interest exists if a council member, or certain members of that person's family, has a qualifying financial interest in an agenda item. Members with a conflict of interest cannot participate in the discussion nor vote on the agenda item. Are there any known conflicts of interest to disclose at this time?"

Mark Sossi, read the conflict of Interest and asked the Mayor and City Commissioners if they had a conflict on any item on the agenda.

Commissioner Daniel N. Lopez abstained from Item 10(g) and 10(h).

3. Announcements –

a) Mayor's Announcements –

Grand Opening Ceremonies for Wal-Mart & H.E.B on Morgan Ave.; the Enchanted Garden Expo, Saturday 9th from 1-5 p.m. at the Harlingen Convention Center

b) City Manager's Announcements-

Press Release for Rio Fest 2025 Thursday, 9:30 a.m. at the Harlingen Auditorium.

c) City Commission Member Announcements –

Comm. Daniel N. Lopez invited the public to visit the newest mural on commerce St.

Comm. Michael Mezmar acknowledged the passings of Flaco Jimenez and Lionel Betancourt.

Comm. Frank Morales invited the public to the Dist. 4 Town Hall Meeting, Tuesday, August 12th @ 5:30 pm, City Hall.

Comm. Perez invited all citizens to Community Clean Up, Saturday, August 16th.

4. **Proclamation/Presentation of Awards:**

a) Harlingen Animal Shelter - "Pet of the Week" –

Tuber 4-month-old Male Kitten available for adoption looking for his forever home.

Mayor asked Director Ms. Harvill to speak about the Telemundo event where she mentioned that Telemundo will be holding a monthly event promoting shelter animals to assist in getting them adopted and finding their forever homes.

b) Proclamation - UTRGV 10th Year Anniversary –

Grecia Galvan; Richard Sanchez; Dr. Lafontaine, Mr. Richard Sanchez gave gratitude to Mayor & Commissioners for this wonderful acknowledgment and support to this cause.

5. **Citizen Communication:**

- Brenda Trevino - Business Advisor for Lone Star National Bank
- Raymond Reyes – Commitment to a better Harlingen
- Ron Lozano – Fair Tx. Gov't Code 551.007
- Robert Leftwich - Taxes (Not present)
- Name - Address – Topic

6. **Approval of Minutes:**

a) Regular Meeting of April 16, 2025

Motion was made by Commissioner Lopez and seconded by Commissioner Mezmar to approve minutes for Regular Meeting of April 16, 2025. Motion carried unanimously.

7. **Consent Agenda:**

- a) Consideration and possible action to adopt an Ordinance on Second and Final Reading to rezone from Not Designated ("N") District to Light Industry (LI) District for a 479.25-acre tract of land out of Survey 279, located along the north side of Rio Hondo Road, approximately 8,540 feet east of Loop 499. Applicant: City of Harlingen.

ORDINANCE NO. 25-41

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF HARLINGEN: REZONING FROM NOT DESIGNATED ("N") DISTRICT TO LIGHT INDUSTRY ("LI") DISTRICT FOR A 479.25- ACRE TRACT OF LAND OUT OF SURVEY 279, LOCATED ALONG THE NORTH SIDE OF RIO HONDO ROAD APPROXIMATELY 8,540 FEET EAST OF LOOP 499.

PASSED AND APPROVED on first reading this the 16th day of July 2025.

PASSED AND APPROVED on the second and final reading this the 6th day of August 2025.

ATTEST:

/s/ Mayra Herrera, City Secretary

CITY OF HARLINGEN

/s/Norma Sepulveda, Mayor

- b) Consideration and possible action to adopt an Ordinance on Second and Final Reading amending the previously adopted Ordinance No. 2025-26 to extend the waiver of certain permit fees within the City of Harlingen caused by the recent State of Emergency, and amending the City of Harlingen Code of Ordinances, Chapter 103, "Buildings and Building Regulations," Section 103-6, "Waiver of Permit Fees for Rehabilitation during Declared State of Emergency." Applicant: City of Harlingen.

ORDINANCE NO. 25-42
AN ORDINANCE AMENDING ORDINANCE NO. 2025-26
WAIVING CERTAIN PERMIT FEES WITHIN THE CITY OF
HARLINGEN CAUSED BY THE RECENT STATE OF
EMERGENCY, AND AMENDING THE CITY OF HARLINGEN
CODE OF ORDINANCES AT CHAPTER 103, "BUILDINGS AND
BUILDING REGULATIONS" AMENDING SECTION 103-6
"WAIVER OF PERMIT FEES FOR REHABILITATION DURING
DECLARED STATE OF EMERGENCY"

PASSED AND APPROVED on first reading this the 16th day of July 2025.
PASSED AND APPROVED on the second and final reading this the 6th day of August 2025.

ATTEST:
/s/ Mayra Herrera, City Secretary

CITY OF HARLINGEN
/s/Norma Sepulveda, Mayor

- c) Consideration and possible action to adopt an Ordinance on Second and Final Reading amending the City of Harlingen Code of Ordinances Chapter 109, Subdivisions, Section 109-91, Plat Requirements, Form, and Content; by adding a section pertaining to the expiration of the plat and moving the current content of Section (f) to Section (g). Applicant: City of Harlingen.

ORDINANCE NO. 25-43
AN ORDINANCE OF THE CITY OF HARLINGEN AMENDING THE
CODE OF ORDINANCES, CHAPTER 109 SUBDIVISIONS,
SECTION 109-91, PLAT REQUIREMENTS, FORM, AN CONTENT;
BY ADDING A SECTION PERTAINING TO THE EXPIRATION OF
THE PLAT AND MOVING THE CURRENT CONTENT OF
SECTION (F) TO SECTION (G), PROVIDING FOR A REPEALER
AND SEVERABILITY CLAUSES.

PASSED AND APPROVED on first reading this the 16th day of July 2025.
PASSED AND APPROVED on the second and final reading this the 6th day of August 2025.

ATTEST:
/s/ Mayra Herrera, City Secretary

CITY OF HARLINGEN
/s/Norma Sepulveda, Mayor

- d) Consideration and possible action to approve a Memorandum of Understanding (MOU) between the Texas Joint Counter-drug Task Force (JCDTF) and the Harlingen Police Department and authorize the Chief of Police, Alfredo Alvear, to sign the MOU.
- e) Consideration and possible action to approve the City of Harlingen Investment Report for the quarter ending June 30, 2025.

Motion was made by Commissioner Lopez and seconded by Commissioner Perez to approve items 7 (a-e). Motion Carried Unanimously.

8. **Staff Reports and Other Discussion Items:**

- a) City Manager's Report
None.

- b) Staff Reports
None.

9. **Public Hearings:**

Mayor Sepulveda announced that Items 9 (a through b) are public hearings, and anyone wishing to speak for or against these items may do so.

- a) Public hearing for a rezoning request from Not Designated (N) District to Planned Development (PD) District for single-family residential use with smaller lot sizes and 32 ft. wide paved streets within 50 feet of right-of-way for a 77.89-acre tract of land being part of Block 15 and all of Block

16, Harlingen Land and Water Company Subdivision "C," located on the south side of Kroger Avenue between McCullough Street and Chester Park Road. Applicant: Javier Hinojosa, c/o Carlos I. Garza and Jason E. Garza.

- Item 9(a)- None

- b) Public hearing for the voluntary annexation of 126.50 acres of land out of the Cameron County School Lands Survey 279 located along the west side of Bob Youker Road and all the adjacent right-of-way along Rio Hondo Road, Woodall Avenue, and Bodenhamer Road, and the east 1,413.96 feet of Rio Hondo Road. Applicant: City of Harlingen.

- Item 9(b)- None

There being no comments from the public, Mayor Sepulveda closed the public Hearings.

10. **Action Items**
Ordinances:

- a) Consideration and possible action to adopt an Ordinance on First Reading to rezone from Not Designated (N) District to Planned Development (PD) District for single family residential use with smaller lot sizes and 32 ft. wide paved streets within 50 feet of right-of-way for a 77.89 acre tract of land being Part of Block 15 and all of Block 16, Harlingen Land and Water Company Subdivision "C," located on the south side of Kroger Avenue between McCullough Street and Chester Park Road.

Motion was made by Commissioner Mezmar and seconded by Commissioner Lopez. Motion Carried Unanimously.

- b) Consideration and possible action to adopt an Ordinance on Second and Final Reading for the voluntary annexation of 126.50 acres of land out of the Cameron County School Lands Survey 279 located along the west side of Bob Youker Road and all the adjacent right-of-way along Rio Hondo Road, Woodall Avenue, and Bodenhamer Road, and the east 1,413.96 feet of Rio Hondo Road.

Motion was made by Mayor Pro-Tem Kinsley and seconded by Commissioner Lopez. Motion Carried Unanimously.

- c) Consideration and possible action to authorize the City Manager to execute a Donation Agreement between the City of Harlingen and the Rotary Club of Harlingen in the amount of \$90,000.00, to provide covered bleachers, player benches, water stations and other equipment for the Harlingen Soccer Complex.

Victor Rivera-President of the Rotary Club of Harlingen, joined by his club members, to present a check to the City of Harlingen for the amount of \$100,000. Victor Rivera will amend agreement from \$75,000.00 to \$100,000.00.

Motion was made by Commissioner Mezmar seconded by Commissioner Lopez to accept the donation for \$100,000. Motion Carried Unanimously.

- d) Consideration and possible action to authorize the City Manager to execute a Donation Agreement between the City of Harlingen and Jackson Street Market Days, Inc. in the amount of \$100,000.00, to provide for public restrooms on Downtown Jackson Street.

Motion was made by Mayor Pro-Tem Kinsley, seconded by Commissioner Perez to accept the donation for \$100,000 from Jackson Street Market Days.

- 1 e) Consideration and possible action to approve a memorandum of understanding (MOU) between
2 the City of Harlingen and Cameron County Drainage District (CCDD) #3, #5, and #6, and Cameron
3 County Irrigation District (CCID) #1 & #2, and authorize the City Manager to sign the MOU.

4
5 Motion was made by Commissioner Lopez and seconded by Commissioner Perez. Motion Carried
6 Unanimously.

- 7
8 f) Consideration and possible action to propose a desired tax rate for Tax Year 2025.

9
10 Robert Rodriguez Approached to discuss the research behind the proposition for taxes for 2025.

11
12 Motion was made by Commissioner Lopez seconded by Commissioner Mezmar to set tax rate at
13 0.526060 for Tax Year 2025. Record Vote: (5-1-0). Motion passed.

- 14
15 g) Consideration and possible action to approve a resolution calling and ordering the November 4th,
16 2025, City of Harlingen General Election to elect one member for the position of Mayor (at-large);
17 one (1) member for City Commissioner for District 1 and one (1) member for City Commissioner,
18 District 2 to the Harlingen Governing Body and any other matters related to the election; authorize
19 the City Manager to execute an Election Services Contract with Cameron County Elections
20 Department; providing for dates for early voting by personal appearance; providing for deadline for
21 application for absentee ballot; and providing an effective date.

22
23 Motion was made by Commissioner Mezmar seconded by Commissioner Morales to Call to order
24 the November 4th Elections. Comm. Daniel N. Lopez Abstained. (4-0-1). Motion Passed.

- 25
26 h) Consideration and possible action to approve a request from Remi Garza, Cameron County
27 Elections Department to use the Harlingen Culture Arts Center located at 575 "76" Dr. and the
28 Town Hall Meeting Room, located at 118 E. Tyler Avenue, Monday, Oct. 20th thru Friday, Oct. 24th
29 from 9:00 a.m. to 6:00 p.m., Saturday Oct. 25th, thru Sunday, Oct. 26 from 10:00 a.m. to 5:00 p.m.;
30 Monday, Oct. 27th, thru Wednesday, Oct. 29th, from 9:00 a.m. to 6:00 p.m., and Thursday Oct.
31 30th, thru Friday Oct 31st, from 8:00 a.m. to 8:00 p.m., and both locations on Tuesday, November
32 4, 2025, from 7:00 a.m. to 7:00 p.m. on Election Day.

33
34 Commissioner Perrez and Mayor Sepulveda inquired on the same matter of the Harlingen
35 Convention Center and the Annex building on Wilson Rd. not being named as locations in this action
36 item.

37
38 Mayra Herrera, City Secretary advised that those two locations had not yet been made a part of
39 the action items presented for consideration but were being discussed and contracts being finalized as
40 of the morning of August 6, 2025.

41
42 Commissioner Perez satisfied with acknowledgement.

43
44 Mayor Sepulveda asked City Attorney Mark Sossi if the action item can be amended once the other
45 two locations were confirmed.

46
47 Mr. Sossi did confirm the amendment would be allowed.

48
49 Motion was made by Commissioner Mezmar seconded by Commissioner Perez to approve the use
50 of various city buildings for early voting and official voting day polling sites. Comm. Daniel N. Lopez
51 Abstained. (4-0-1). Motion Carried unanimously.

- 52
53 11. **Board Appointments:**
54 None.

12. **Executive Session:**

- a) Pursuant to Government Code Section 551.071-attorney consultation and contemplated litigation; Section 551.072-deliberation regarding real estate; and Section 551.087-economic development relating to the following projects:
1. Project Blade
 2. Project Roosevelt
 3. Project Career
- b) Pursuant to Chapter 551, Subchapter D., V.T.C.A. Government Code Section 551.074-personnel, involving the appointment, employment, evaluation, reassignment, and /or duties of the position of CEO.
- c) Consultation with legal counsel under Tex. Government Code 551.071-to receive a briefing on issues protected by the attorney-client communication privilege and regarding currently pending and/or reasonably anticipated litigation.
- d) Consultation with legal counsel under Tex. Government Code 551.071- to receive a briefing on issues protected by the attorney-client communication privilege and regarding currently pending and/or reasonably anticipated litigation.
- e) Discussion Pursuant to Texas Government Code 551.074 (1)-to deliberate on the employment of the City Manager (i.e. regarding any possible extension and/or modification of the City Manager's Contract).

Motion was made by Commissioner Lopez and seconded by Commissioner Perez to go into executive session. Motion carried unanimously.

At 6:47pm., Mayor Sepulveda announced the City Commission would convene into Executive Session to discuss all items.

13. **Action on Executive Session Items:**

At 8:12 pm, Mayor Sepulveda announced the City Commission had completed its Executive Session and declared the meeting open to the public.

- a) Consideration and possible action on Item 12(a) 1-3 as discussed in executive session.

Motion was made by Commissioner Lopez and seconded by Commissioner Morales as discussed in executive session. Motion carried unanimously.

- b) Consideration and possible action on Item 12(b) as discussed in executive session.

Motion was made by Commissioner Lopez subject to Legal, seconded by Commissioner Perez as discussed in executive session. Motion carried unanimously.

- c) Consideration and possible action on Item 12(c) as discussed in executive session.

Motion was made by Commissioner Perez subject to Legal, seconded by Commissioner Lopez as discussed in executive session. Motion carried unanimously.

- d) Consideration and possible action on Item 12(d) as discussed in executive session.

Motion was made by Commissioner Lopez subject to Legal, seconded by Commissioner Mezmar as discussed in executive session. Motion carried unanimously.

1
2 e) Consideration and possible action on Item 12(e) as discussed in executive session.
3

4 Motion was made by Commissioner Lopez subject to Legal, seconded by Commissioner Mezmar
5 as discussed in executive session. Motion carried unanimously.
6
7

8 **14. Adjournment:**
9

10 There being no other business to discuss, Mayor Sepulveda adjourned the meeting.
11
12

13 City of Harlingen
14

15
16 ATTEST:

Norma Sepulveda, Mayor

17
18 _____
19 Mayra Herrera, City Secretary

762

**AGENDA ITEM
EXECUTIVE SUMMARY**

Meeting Date: **November 19, 2025**

Agenda Item:

Consideration and possible action to approve a resolution authorizing the Special Projects Director to accept a grant award from the Office of the Governor for the Victims of Crime Act Formula Grant Program in the amount of \$45,884. Attachment. Attachment (*Special Projects*)

Prepared By: Ana Hernandez, Mobility & Special Projects Director

Brief Summary:

The Office of the Governor, through its Fiscal Year 2026 Victims of Crime Act Formula Grant Program, has awarded the City of Harlingen's Police Department \$45,884 to fund a Crime Victims Liaison position (CVL). The CVL will provide services and assistance directly to victims of crime to speed their recovery and aid them through the criminal justice process. Funding is authorized by the Victims Crime Act of 1984 as amended and codified in 34 U.S.C. §20103. State funds are authorized under SB30, Section 2.26 passed during the 88th Regular Session for Trusteed Programs within the Office of the Governor.

The City of Harlingen is expected to provide 20% matching funds towards the CVL position. The grant cycle is from 10/01/2025 – 09/30/2026.

Funding (if applicable):

Are funds specifically designated in the current budget for the full amount (Yes/No):

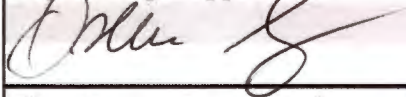
*If no, specify source of funding and amount requested:

Finance Director's approval (Yes/No/NA):

Staff Recommendation:

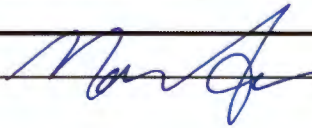
Staff recommends approval of this resolution.

City Manager approval:



Comments:

City Attorney's approval:



RESOLUTION NO. 2025 - ____

A RESOLUTION AUTHORIZING THE SPECIAL PROJECTS DIRECTOR TO ACCEPT A GRANT AWARD FROM THE OFFICE OF THE GOVERNOR FOR THE VICTIMS OF CRIME ACT FORMULA GRANT PROGRAM IN THE AMOUNT OF \$45,884.

WHEREAS, the purpose of the General Victim Assistance funds is to provide services and assistance directly to victims of crime to speed their recovery and aid them through the criminal justice process. Funding is authorized by the Victims Crime Act of 1984 as amended and codified in the 34 U.S.C. §20103. State funds are authorized under SB30, Section 2.26 passed during the 88th Regular Session for Trusteed Programs within the Office of the Governor; and,

WHEREAS, the City of Harlingen finds it in the best interest of the citizens of Harlingen, Texas, to accept the funding from the Office of the Governor for victims of crime; and,

WHEREAS, the Harlingen City Commission agrees to provide any applicable matching funds for the said project as required by the FY 2026 Victims of Crime Act Formula Grant Program; and,

WHEREAS, the Harlingen City Commission agrees that in the event of loss or the misuse of the Texas Office of the Governor funds, the Harlingen City Commission assures that the funds will be returned to the Office of the Governor in full; and,

WHEREAS, the City Commission designates the Mobility & Special Projects Director as the grantee's authorized official. The authorized official is given the power to apply for, accept, reject, alter, or terminate the grant on behalf of the City of Harlingen.

NOW, THEREFORE, BE IT RESOLVED that the Harlingen City Commission approves the submission of the grant application to the Office of the Governor.

CONSIDERED AND ADOPTED this **19th day of November 2025** at a Regular Meeting of the Elective Commission of the City of Harlingen, Texas, at which a quorum was present, and which was held in accordance with Government Code Chapter 551, as amended.

CITY OF HARLINGEN

Norma Sepulveda, Mayor

ATTEST:

Mayra Herrera, City Secretary

Grant Number: 2555211

7(b)

**AGENDA ITEM
EXECUTIVE SUMMARY**

Meeting Date: **November 19, 2025**

Agenda Item:

Consideration and possible action to approve a resolution authorizing the Interim City Manager to accept a grant award in the amount of \$40,000 from the Texas Historical Commission Texas Preservation Trust Fund Grant Program. Attachment (*Special Projects*)

Prepared By: Ana Hernandez, Mobility & Special Projects Director

Brief Summary:

The Texas Historical Commission (THC), through its FY26 Texas Preservation Trust Fund Grant Program (TPTF), has awarded the City of Harlingen \$40,000 for the purpose of a historic resource survey. Funding will be used to hire a consultant to examine historical properties within the city of Harlingen, including the original townsite, Parkwood subdivision, and Airport/Marine Military Academy area. The purpose of the program is to provide matching grants to qualified applicants for acquisition, survey, restoration, preservation, planning, and heritage education activities leading to the preservation of historic architectural and archeological properties and associated collections of the State of Texas.

The City of Harlingen is required to provide matching funds in the amount of \$40,000 as part of the THC's guidelines. The grant cycle is expected to be from November 2025 to June 2027.

Funding (if applicable):

Are funds specifically designated in the current budget for the full amount (Yes/No):

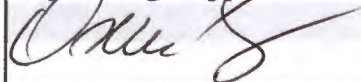
*If no, specify source of funding and amount requested:

Finance Director's approval (Yes/No/NA):

Staff Recommendation:

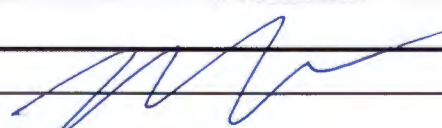
Staff recommends approval of this resolution.

City Manager approval:



Comments:

City Attorney's approval:



RESOLUTION No. 2025 - ____

CONSIDERATION AND POSSIBLE ACTION TO APPROVE A RESOLUTION AUTHORIZING THE INTERIM CITY MANAGER TO ACCEPT A GRANT AWARD IN THE AMOUNT OF \$40,000 FROM THE TEXAS HISTORICAL COMMISSION TEXAS PRESERVATION TRUST FUND GRANT PROGRAM.

WHEREAS, the Texas Historical Commission (THC) offers their Texas Preservation Trust Fund (TPTF) to provide matching grants to qualified applicants for acquisition, survey, restoration, preservation, planning, and heritage education activities leading to the preservation of historic architectural and archeological properties and associated collections of the State of Texas; and,

WHEREAS, the City of Harlingen finds it in the best interest of the citizens of Harlingen, Texas, to accept the funding from the THC to hire a consultant to start a historic resources survey to discover historical properties within the city of Harlingen including the original townsite, Parkwood subdivision, and Airport/Marine Military Academy area; and,

WHEREAS, the Harlingen City Commission agrees to provide matching funds in the amount of \$40,000 for the Historic Resource Survey Project as required by the FY 2026 TPTF Grant Program; and,

WHEREAS, the City Commission authorizes the Interim City Manager, Mr. Oscar Garcia, to accept the grant award of \$40,000 from TPTF.

NOW, THEREFORE, BE IT RESOLVED that the Harlingen City Commission approves the acceptance of the grant award from the Texas Historical Commission Texas Preservation Trust Fund.

CONSIDERED AND ADOPTED this **19th day of November 2025** at a Regular Meeting of the Elective Commission of the City of Harlingen, Texas, at which a quorum was present, and which was held in accordance with Government Code Chapter 551, as amended.

Norma Sepulveda, Mayor

Mayra Herrera, City Secretary

City of Harlingen
Agenda Item Request Form

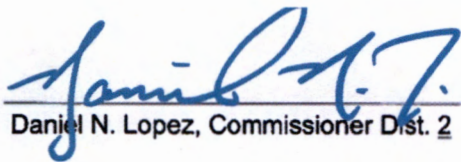
We hereby request the following item to be added to the November 19, 2025, City Commission Agenda:

Consideration and possible action to approve the testing and potential installation of speed humps at the following locations:

1. Lozano and N. "D" Street
2. Ona Ave. and N. "E" Street
3. Ballard St.
4. Hughes Rd. between Tamm Lane and Bass Blvd.
5. S. Parkwood between Ebony Dr. and East Cenizo Dr.
6. Poza Rica Ave. between Marco Ave. and Bea Ave.



Rene Perez, Commissioner Dist. 5



Daniel N. Lopez, Commissioner Dist. 2



Meeting Date: November 19, 2025

10(2)

Agenda Item:

Consideration and possible action to approve a resolution establishing the 39th Annual Lighting of the Arroyo to be held on December 4, 2025, at McKelvey Park and to request from TxDot a temporary partial road closure of Business 77 Sunshine Strip for the safety of the public during the event from 5:00 p.m. to 10:00 p.m. and authorize the city manager to sign the agreement.

Prepared By (Print Name): Juan Mendiola III

Title: Assistant Director of Parks and Recreation

Signature: 

Brief Summary:

Summary:

This year's Lighting of the Arroyo is scheduled for Thursday, December 4, 2025, and will begin at 6:30 p.m. and end at 9:00 p.m.

The City of Harlingen Police Department, and Public Works will set up barricades, signage and provide emergency vehicles and staff to monitor the road closure of Highway 77 portion in front of McKelvey Park during the event.

The Harlingen Police designed a plan to promote the safety of pedestrians while crossing from the center island located on Business 77 Sunshine Strip to McKelvey Park. Police Officers will be assigned to monitor both pedestrian and vehicular traffic. The safety plan, along with an official letter and documentation about the event will be sent to the Pharr District-Texas Department of Transportation for approval of the temporary partial closure state highway business 77 Sunshine Strip.

Funding (if applicable):

Are funds specifically designated in the current budget for the full amount ☐ Yes ☒ No*

*If no, specify source of funding and amount requested:

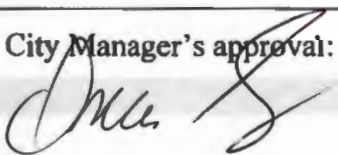
Finance Director's approval: ☐ Yes ☐ No ☒ N/A

Staff Recommendation:

Staff recommends we approve and adopt the proposed resolution.

City Manager's approval:

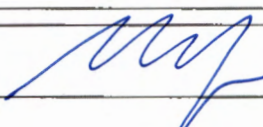
☐ Yes ☐ No ☐ N/A



Comments:

City Attorney's approval:

☐ Yes ☐ No ☐ N/A



RESOLUTION 2025-

A RESOLUTION OF THE CITY OF HARLINGEN CITY COMMISSION ESTABLISHING THE 39TH ANNUAL LIGHTING OF THE ARROYO TO BE HELD ON THE 4TH DAY OF DECEMBER, 2025 AND APPROVING AND AUTHORIZING THE EXECUTION OF AN AGREEMENT WITH THE TEXAS DEPARTMENT OF TRANSPORTATION (TxDOT) FOR THE TEMPORARY CLOSURE OF STATE RIGHT OF WAY.

WHEREAS, on December 4, 2025, the first Thursday of December, the City of Harlingen will host our annual holiday event where we celebrate the beginning of the Christmas Holiday season by flipping the switch on the holiday lights at McKelvey Park to commemorate the 39th Annual Lighting Arroyo; and

WHEREAS, in its 39 years of this tradition the Lighting of the Arroyo marks the beginning of the holiday season in Harlingen having performance by students from Harlingen Consolidated Independent District, and

WHEREAS, the City of Harlingen desires to have portions of State Right of Way temporarily closed during the event.

WHEREAS, the City of Harlingen, with support of the Parks and Recreation, Police Department, Public Works, Fire Department and the City Administrators, does hereby support these activities and determines the temporary closure to be necessary for the safety of our citizens and visitors.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HARLINGEN THAT:

1. The City of Harlingen Police Department, and Public Works will set up barricades, signage and provide emergency vehicles and staff to monitor the road closure of Highway 77 portion in front of McKelvey Park to host the Lighting of the Arroyo on Thursday, December 4, 2025, beginning at 5:00 p.m. and ending 10:00 p.m.
2. The City Manager is hereby authorized to enter into and sign an agreement for temporary closure of a state right-of-way, namely Highway 77 in front of McKelvey Park.
3. That this resolution shall be effective from and after its date of passage.

DULY PASSED by majority vote of all members of the City Commission of the City of Harlingen on the 19th day of November 2025.

CITY OF HARLINGEN

Norma Sepulveda, Mayor

ATTEST:

Mayra Herrera, City Secretary



600 W. IH 2, PHARR, TEXAS 78577 | 956.702-6100 | WWW.TXDOT.GOV

Agreement for the Temporary Closure of State Right-of-Way

Requirements/instructions

- ✓ • Please fill out the attached application for Temporary Closure of State R.O.W., and send back to the permit office with the required exhibits.
- ✓ • Attach a letter on letterhead with event name, date(s), time of event and closure etc. (Please include the times of when the roadway will be closed and re-open.)
- ✓ • Attach a map from the City or Police Department/ Sheriff's Department reflecting location(s) where closure will take place and any detours.
- ✓ • Attach a letter from the law enforcement office providing the agreed traffic control for the event. Must be signed.
- Note: The application will need to be signed by a city official and you will need to provide the ordinance #, along with a copy of the ordinance.
- **NOTE: PERMIT MUST BE SUBMITTED AT LEAST 10 BUSINESS DAYS PRIOR TO EVENT TO ENSURE PROPER TIME TO GET APPROVED.**

Please call the permit office if you have any additional questions (956)702-6135.

STATE OF TEXAS §

COUNTY OF §

**AGREEMENT FOR THE TEMPORARY CLOSURE
OF STATE RIGHT-OF-WAY**

THIS AGREEMENT is made by and between the State of Texas, acting by and through the Texas Department of Transportation, hereinafter called the "State," and the City of Harlingen, a municipal corporation, acting by and through its duly authorized officers, hereinafter called the "City."

WITNESSETH

WHEREAS, the State owns and operates a system of highways for public use and benefit, including 77 Sunshine Strip (Business 77), in Cameron County, County; and

WHEREAS, the City has requested the temporary closure of 77 Sunshine Strip (Business 77) for the purpose of 39th annual Lighting of the Arroyo event from 5:00 PM to 10:00 PM on Thursday, December 4, 2025, as described in the attached "Exhibit A," hereinafter identified as the "Event;" and

WHEREAS, the Event will be located within the City's incorporated area; and

WHEREAS, the State, in recognition of the public purpose of the Event, wishes to cooperate with the City so long as the safety and convenience of the traveling public is ensured and that the closure of the State's right-of-way will be performed within the State's requirements; and

WHEREAS, on the 19th day of November, 2025, the Harlingen City Council passed Resolution / Ordinance No. _____, attached hereto and identified as "Exhibit B," establishing that the Event serves a public purpose and authorizing the City to enter into this agreement with the State; and

WHEREAS, 43 TAC, Section 22.12 establishes the rules and procedures for the temporary closure of a segment of the State highway system; and

WHEREAS, this agreement has been developed in accordance with the rules and procedures of 43 TAC, Section 22.12;

NOW, THEREFORE, in consideration of the premises and of the mutual covenants and agreements of the parties hereto, to be by them respectively kept and performed as hereinafter set forth, it is agreed as follows:

A G R E E M E N T

Article 1. CONTRACT PERIOD

This agreement becomes effective upon final execution by the State and shall terminate upon completion of the Event or unless terminated or modified as hereinafter provided.

Article 2. EVENT DESCRIPTION

The description of the Event, including the proposed schedule of start and stop times, approximate number of people attending the Event, and equipment involved shall be attached hereto and identified as "Exhibit C."

Article 3. OPERATIONS OF THE EVENT

A. The City shall assume all costs for the operations associated with the Event, to include but not limited to, plan development, materials, labor, public notification, providing protective barriers and barricades, protection of highway traffic and highway facilities, and all traffic control and temporary signing.

B. The City shall submit to the State for review and approval the construction plans, if construction or modifications to the State's right-of-way is required, the traffic control and signing plans, traffic enforcement plans, and all other plans deemed necessary by the State.

C. The City will not initiate closure prior to 24 hours before the scheduled Event and all barriers and barricades will be removed and the highway reopened to traffic within 24 hours after the completion of the Event.

D. The City will provide adequate enforcement personnel to prevent vehicles from stopping and parking along the main lanes of highway right-of-way and otherwise prevent interference with the main lane traffic by both vehicles and pedestrians. The City will prepare a traffic enforcement plan, to be approved by the State in writing at least 48 hours prior to the scheduled Event. Additionally, the City shall provide to the State a letter of certification from the law enforcement agency that will be providing traffic control for the Event, certifying that they agree with the enforcement plan and will be able to meet its requirements.

E. The City hereby assures the State that there will be appropriate passage allowance for emergency vehicle travel and adequate access for abutting property owners during construction and closure of the highway facility. These allowances and accesses will be included in the City's traffic control plan.

F. The City will avoid or minimize damage, and will, at its own expense, restore or repair damage occurring outside the State's right-of-way and restore or repair the State's right-of-way, including roadway and drainage structures, signs, and pavement, etc. to a condition equal to that existing before the closure, and, to the extent practicable, restore the natural environment, including landscape features.

Article 4. OWNERSHIP OF DOCUMENTS

Upon completion or termination of this agreement, all documents prepared by the City will remain the property of the City. All data prepared under this agreement shall be made available to the State without restriction or limitation on their further use.

Article 5. TERMINATION

A. This agreement may be terminated by any of the following conditions:

- (1) By mutual written agreement and consent of both parties.
- (2) By the State upon determination that use of the State's right-of-way is not feasible or is not in the best interest of the State and the traveling public.
- (3) By either party, upon the failure of the other party to fulfill the obligations as set forth herein.
- (4) By satisfactory completion of all services and obligations as set forth herein.

B. The termination of this agreement shall extinguish all rights, duties, obligations and liabilities of the State and City under this agreement. If the potential termination of this agreement is due to the failure of the City to fulfill its contractual obligations as set forth herein, the State will notify the City that possible breach of contract has occurred. The City

must remedy the breach as outlined by the State within ten (10) days from receipt of the State's notification. In the event the City does not remedy the breach to the satisfaction of the State, the City shall be liable to the State for the costs of remedying the breach and any additional costs occasioned by the State.

Article 6. DISPUTES

Should disputes arise as to the parties' responsibilities or additional work under this agreement, the State's decision shall be final and binding.

Article 7. RESPONSIBILITIES OF THE PARTIES

The State and the Local Government agree that neither party is an agent, servant, or employee of the other party and each party agrees it is responsible for its individual acts and deeds as well as the acts and deeds of its contractors, employees, representatives, and agents.

Article 8. INSURANCE

A. Prior to beginning any work upon the State's right-of-way, the City and/or its contractors shall furnish to the State a completed "Certificate of Insurance" (TxDOT Form 1560, latest edition) and shall maintain the insurance in full force and effect during the period that the City and/or its contractors are encroaching upon the State right-of-way.

B. In the event the City is a self-insured entity, the City shall provide the State proof of its self-insurance. The City agrees to pay any and all claims and damages that may occur during the period of this closing of the highway in accordance with the terms of this agreement.

Article 9. AMENDMENTS

Any changes in the time frame, character, agreement provisions or obligations of the parties hereto shall be enacted by written amendment executed by both the City and the State.

Article 10. COMPLIANCE WITH LAWS

The City shall comply with all applicable federal, state and local environmental laws, regulations, ordinances and any conditions or restrictions required by the State to protect the natural environment and cultural resources of the State's right-of-way.

Article 11. LEGAL CONSTRUCTION

In case one or more of the provisions contained in this agreement shall for any reason be held invalid, illegal or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provisions hereof and this agreement shall be construed as if such invalid, illegal or unenforceable provision had never been contained herein.

Article 12. NOTICES

All notices to either party by the other required under this agreement shall be delivered personally or sent by certified U.S. mail, postage prepaid, addressed to such party at the following respective addresses:

Agreement No. _____

City:	State:
City of Harlingen	Texas Department of Transportation
Attn: Oscar Garcia, Interim City Manager	Pharr District
118 E. Tyler	District Engineer
Harlingen, Texas 78550	Pharr, Texas 78577

All notices shall be deemed given on the date so delivered or so deposited in the mail, unless otherwise provided herein. Either party hereto may change the above address by sending written notice of such change to the other in the manner provided herein.

Article 13. SOLE AGREEMENT

This agreement constitutes the sole and only agreement between the parties hereto and supersedes any prior understandings or written or oral agreements respecting the within subject matter.

IN TESTIMONY WHEREOF, the parties hereto have caused these presents to be executed in duplicate counterparts.

THE CITY OF Harlingen

Executed on behalf of the City by:

By _____ Date _____
City Official

Typed or Printed Name and Title Oscar Garcia
Interim City Manager

THE STATE OF TEXAS

Executed for the Executive Director and approved for the Texas Transportation Commission for the purpose and effect of activating and/or carrying out the orders, established policies or work programs heretofore approved and authorized by the Texas Transportation Commission.

By _____ Date _____
District Engineer

By _____ Date _____
Director of Maintenance

Agreement No. _____

Exhibit A

- **LETTER (LETTERHEAD) WITH EVENT NAME, DATE(S), ETC.**

- **LETTER FROM THE LAW ENFORCEMENT OFFICE PROVIDING THE TRAFFIC CONTROL PLANS.**

Exhibit C

Agreement No. _____

- **MAP REFLECTING LOCATION(S) WHERE CLOSURE WILL TAKE PLACE.**



CAPITAL OF THE LOWER RIO GRANDE VALLEY

Mission Statement:

"Ensure a business-friendly climate focused on economic growth, quality of life and efficient delivery of excellent services to our community."

November 5, 2025

Victoria Garza TxDOT

600 W Interstate 2

Pharr, TX 78577

Victoria.garza@txdot.gov

Mrs. Garza,

The City of Harlingen will be hosting their 39th Annual Lighting of the Arroyo on the evening of Thursday, December 4, 2025. The free community event will take place at McKelvey Park located at 1401 South 77 Sunshine Strip from 6:30 p.m. to 9:30 p.m. Our request to your agency is to implement the attached street closure plan to keep our visitors and public safe during the event. The closure will start at 5:00 p.m. and re-open at 10:00 p.m. We will have staff and police officers at strategic locations to assist visitors as they cross Business 77 and Commerce Street. The visitors are generally from Harlingen and the surrounding area.

I appreciate your consideration and please let me know if you have any other questions regarding this request.

Respectfully,

Daniel Diaz

Director

(956) 367-5955

dannyd@harlingentx.gov

"Recipient Of Keep Texas Beautiful Governor's Achievement Award"

118 E. Tyler ★ P.O. Box 2207 ★ Harlingen, Texas 78551



HARLINGEN POLICE DEPARTMENT

Alfredo Alvear, BSCJ, CPM
Chief of Police
1018 Fair Park Blvd.
Harlingen, TX 78550
(956) 216-5403 Office
aalvear@harlingentx.gov

November 11, 2025

Victoria Garza TxDOT - Victoria.garza@txdot.gov
600 W Interstate 2
Pharr, TX 78577

Mrs. Garza:

The City of Harlingen in partnership with Harlingen Parks and Recreation will be hosting the 39th Annual Lighting of the Arroyo on December 4, 2025, at McKelvey Park located at 1401 South 77 Sunshine Strip, Harlingen, Texas 78550.

The Harlingen Police Department will be assisting with traffic control to promote the safety of pedestrians crossing Commerce Street and Business 77 Sunshine Strip. The police department has designed a "crosswalk" plan costing of eight police officers placed strategically in this area to assist with the cross-over. The safety plan also includes merging northbound traffic on Business 77 Sunshine Strip into two lanes and routing traffic flow northbound on Commerce Street wherein drivers can take the detour to 12th Street to gain access to Business 77 Sunshine Strip.

During the event, Harlingen Police Officers will be monitoring northbound and southbound traffic on Commerce Street and Business 77 Sunshine Strip beginning at 5:00 p.m. and ending at 10:00 p.m. and will plan to remain on site until all of the safety equipment is removed. Officers will also be utilizing marked police units for visibility. In addition, the City of Harlingen will be providing lighting equipment to assist with visibility.

Thank you,


Alfredo Alvear, BSCJ, CPM
Chief of Police



LEGEND

- ■ ■ ■ — BARRICADES
- ■ ■ ■ — CHANNELIZING DEVICES
- T — SIGNS
- < — TRAFFIC FLOW
- ■ ■ ■ — TEMPORARY CROSSWALK
- ■ ■ ■ — TEMPORARY FENCE
- ▲ LIGHT
- ★ POLICE



Date: 11/08/2025



ENGINEERING DEPARTMENT

**TRAFFIC CONTROL PLAN
FOR EVENTS AT MCKELVEY PARK**

N.T.S.		SHEET 1 OF 1	
PROJECT NO.	FILE NO.	DATE	BY
McKelvey Park Traffic Plan	McKelvey Park Traffic Plan	1	
DATE	DESIGN	ISSUE	YEAR
TEXAS	CAMERON	November	2025

**AGENDA ITEM
EXECUTIVE SUMMARY**

10(b)

Meeting Date: **November 19th, 2025**

Agenda Item:

Consideration and possible action to approve a budget of \$240,000 for drainage improvement projects previously approved under the interlocal MOU agreements with the Cameron County Drainage Districts and Irrigation Districts. Attachment (**Engineering**)

Prepared By: Roberto Hernandez, PE, CFM, MS

Title: City Engineer

Signature: *Roberto Hernandez*

Brief Summary:

1. The MOU collaboration aims to improve stormwater management and public safety by enabling the City to assist in drainage improvements that cross jurisdictional ownership boundaries, without shifting legal or operational responsibility away from the District.
2. The proposed \$240,000 budget will fund the purchase of materials for drainage improvement projects previously approved under the interlocal MOU agreements. The infrastructure being removed and replaced belongs to the City of Harlingen and not to the partnering MOU entities. The City's Drainage crew will perform the installations, replacing aging systems with new infrastructure designed to improve stormwater flow and reduce flooding in key areas throughout the city. These improvements are intended to enhance stormwater conveyance and mitigate flooding in identified areas throughout the community.
3. The following are the engineering cost estimates for the projects. See attachment for the itemized cost estimate.
 - Spanish and Secluded Acres Ditch Improvements Project – \$190,500
 - Westgate Drainage Improvements Project – \$21,500
 - Contingency Request – \$25,000

Funding (if applicable):

Are funds specifically designated in the current budget for the full amount for this purpose? ☐ Yes ☒ No*

*If no, specify source of funding and amount requested:

General Fund

Finance Director's approval:

☐ Yes ☐ No ☐ N/A

Staff Recommendation:

Staff recommends approval.

City Manager's approval:

[Signature]

☐ Yes ☐ No ☐ N/A

Comments:

City Attorney's approval:

[Signature]

☐ Yes ☐ No ☐ N/A



MATERIAL REQUEST					
Engineer's Opinion of Probable Cost (OPCC)					
NO.	Description	Quantity	Unit	Unit Cost	Amount
Secluded Acres					
1	36" HDPE Storm Pipe	200	LF	\$ 70.00	\$14,000.00
2	30" HDPE Storm Pipe	300	LF	\$ 60.00	\$18,000.00
3	Concrete Collars	5	EA	\$ 500.00	\$2,500.00
4	Storm Manholes	5	EA	\$ 2,800.00	\$14,000.00
5	36" Tideflex inline check valve	2	EA	\$ 16,550.00	\$33,100.00
6	30" Tideflex inline check valve	3	EA	\$ 15,000.00	\$45,000.00
Spanish Acres					
7	30" HDPE Storm Pipe	150	LF	\$ 60.00	\$9,000.00
8	Concrete Collars	3	EA	\$ 500.00	\$1,500.00
9	Storm Manholes	3	EA	\$ 2,800.00	\$8,400.00
10	30" Tideflex inline check valve	3	EA	\$ 15,000.00	\$45,000.00
Westgate Improvements					
11	30" Tideflex inline check valve	1	EA	\$ 15,000.00	\$15,000.00
12	Concrete Collars	1	EA	\$ 500.00	\$500.00
13	30" HDPE Storm Pipe	150	LF	\$ 60.00	\$9,000.00
Construction Subtotal					\$215,000.00
Contingency					\$25,000.00
Total Project Cost					\$240,000.00



Roberto Hernandez
11-11-2025



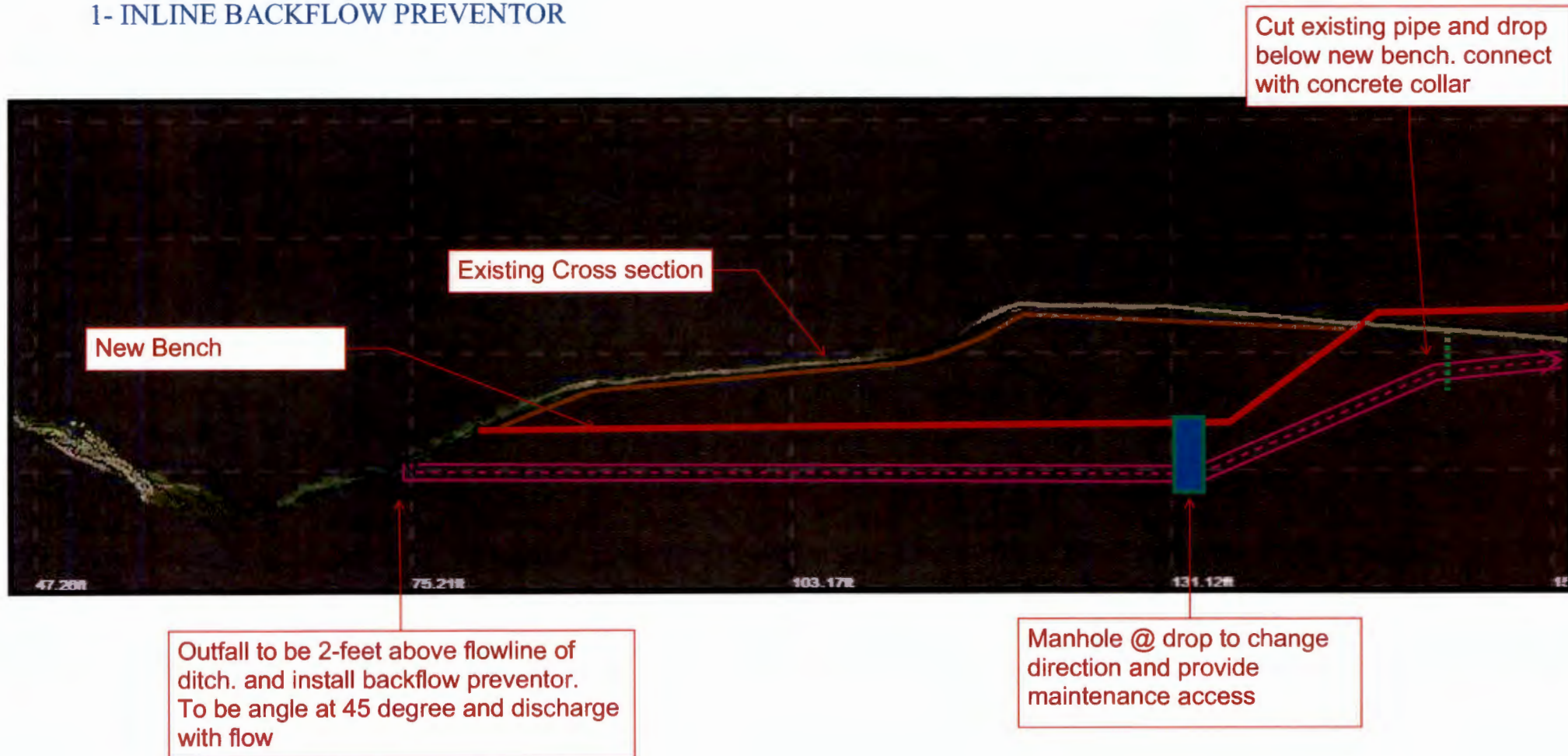
TYPICAL OUTFALL ADJUSTMENT FOR SPANISH AND SECLUDED ACRES

MATERIAL

100-LF OF HDPE

1- MANHOLE

1- INLINE BACKFLOW PREVENTOR



SPANISH AND SECLUDED ACRES DRAINAGE IMPROVEMENTS

AERIAL DATE 11-11-2025



SPANISH AND SECLUDED ACRES DRAINAGE IMPROVEMENTS

AERIAL DATE 11-11-2025



WESTGATE IMPROVEMENTS



