

**CITY COMMISSION
AGENDA
REGULAR MEETING
FEBRUARY 21, 2024
@ 5:30 PM
HARLINGEN CONVENTION CENTER
701 HARLINGEN HEIGHTS DR.
HARLINGEN, TEXAS**

Notice is hereby given that the City Commission of the City of Harlingen, Texas will hold a Regular Meeting on **WEDNESDAY, FEBRUARY 21, 2024 at 5:30 P.M.** at The Harlingen Convention Center, 701 Harlingen Heights Dr., Harlingen, Texas and provide the public the ability to view the meeting via internet live streaming at www.harlingentx.gov and the City of Harlingen YouTube Page.

The public will be permitted to offer citizen communication or participate in items listed as public hearings as provided by the agenda and as permitted by the presiding officer during the meeting.

To offer citizen communication or participate in scheduled public hearings, go to www.harlingentx.gov and click on "PUBLIC HEARING AND CITIZEN COMMUNICATION FORM." Fill out the form and indicate the item you wish to address, and submit the form.

Please indicate (1) the agenda item on which you wish to speak, (2) whether you prefer to speak on the item during citizen communication or at the time the agenda item is brought for consideration before the City Commission.

To submit written comments regarding an item on the agenda for City Secretary, go to www.harlingentx.gov and click on "PUBLIC HEARING AND CITIZEN COMMUNICATION FORM" write your comments (limited to 400 words or less) and submit the form.

PLEASE SUBMIT WRITTEN COMMENTS BEFORE 3:00 P.M. THE DAY OF THE MEETING.

A recording of the meeting will be made and will be available to the public in accordance with the Texas Open Meetings Act.

City of Harlingen meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary's Office at (956) 216-5001 or write Post Office Box 2207, Harlingen, Texas 78550 at least 48 hours in advance of the meeting.

The Harlingen City Commission reserves the right, pursuant to the Texas Government Code Chapter 551, Subchapter D, to enter into closed executive session on any item posted on the agenda if a matter is raised that is appropriate for closed discussion.

- 1) Call Meeting to Order
 - a) Invocation - Mayor Pro-Tem Rene Perez
 - b) Pledge of Allegiance
 - c) Welcome Citizens
- 2) **Conflict of Interest:**

"Under State Law, a conflict of interest exists if a commission member, or certain members of that person's family, has a qualifying financial interest in an agenda item. Members with a conflict of interest cannot participate in the discussion nor vote on the agenda item. Are there any known conflicts of interest to disclose at the time? *(City Attorney)*
- 3) **Announcements:** *With respect to items not listed elsewhere on this agenda, the City Commission may report on items of community interest, including announcing community events, announcing employee or community recognitions.*
 - a) Mayor's Announcements
 - b) City Manager's Announcements
 - c) City Commission Member Announcements
- 4) **Presentation of Awards:**
 - a) Mayor's Business of the Month Award - Bloomers Boutique & Floral Designs
 - b) Harlingen High School South Hawks - Boys' Water Polo Team
 - c) Harlingen High School South Hawks -- Boys' Swim and Dive Team
- 5) **Citizen Communication:** *At this time, the public is invited to address the City Commission and speak on any matter not specifically listed for public hearing elsewhere in this agenda. Please note that the City Commission members may not respond to comments or deliberate on topics addressed.*
- 6) **Approval of Minutes:**
 - a) Joint Special Meeting with the Harlingen City Commission and Harlingen Waterworks System Board of Trustees- December 18, 2023
 - b) Joint Special Meeting of the Harlingen City Commission and Harlingen Waterworks Systems Board of Trustees - January 8, 2024
- 7) **Consent Agenda:**
 - a) Consideration and possible action to adopt an ordinance on second and final reading for a rezoning request from Residential, Single-Family ("R-1") District to Residential, Duplex ("R-2") District for a property located at 1402 E. Bowie Avenue, bearing a legal description of Lot 5, Block 3, Clift Addition. Applicant: Ofelia Painter. Attachment ***(Planning & Development)***
 - b) Consideration and possible action to adopt an ordinance on second and final reading for a Special Use Permit (SUP) to Cardiac Building Inc. to allow a parking lot in a Residential, Multi-Family ("M-2") District located at 2101 S. 23rd Street, bearing a legal description of Lot 6, Block 21, Treasure Hills Subdivision Unit 2. Attachment ***(Planning & Development)***

- c) Consideration and possible action to approve a request from Paul W. Neff to close the Southside Intersection of Sago Palm Drive and Bamboo Circle North & South from 12:00 p.m. to 7:00 p.m., Saturday, March 9, 2024, for a Block Party. Attachment **(Police)**.
- d) Consideration and possible action to approve an ordinance on second and final reading amending Chapter 18, Master Fee schedule of the Harlingen Code of Ordinances establishing fees for adoption of domestic dogs and cats, owner claims and other services provided by the City of Harlingen as they relate to Chapter 6 Animals. Attachment **(Health Dept.)**
- e) Consideration and possible action to approve a request for street closures for St. Patrick's Lager Jogger 5K Run event, Friday, March 15, 2024 from 6:30 p.m. to 7:30 p.m. beginning and ending at the Harlingen Field located at 1216 Fair Park Boulevard. Attachment **(Police)**.

The following streets are requested to be temporarily closed throughout the duration of event beginning at 6:00 p.m. thru 10:00 p.m.:

Fair Park Blvd. exit of main entrance to Harlingen Field
West Teege Street / North "O" Street
West Adams Street
North "T" Street
Northbound Frontage to turn around point

- f) Consideration and possible action to approve a request from Our Lady of Assumption Catholic Church to close West Lincoln Street in between South "L" Street and South "M" Street from 8:00 a.m. to 11:00 p.m., Saturday, April 20, 2024, for their Annual Spring Kermes. Attachment **(Police)**.
- g) Consideration and possible action to approve a request from the Harlingen Consolidated Independent School District (HCISD) for street closures for HCISD's graduation ceremonies being held, Friday, May 24, 2024 and Saturday, May 25, 2024, from 5:30 p.m. to 10:30 p.m. or until the ceremonies have ended. Attachment **(Police)**.
Harrison Avenue / 13th Street
Jefferson Avenue / 13th Street
Monroe Avenue / 12th Street
Van Buren Avenue / 12th Street
- h) Consideration and possible action to approve a resolution authorizing the City Manager to submit a grant application to the Texas Office of the Governor Fiscal Year 2025 Border Zone Fire Departments. Attachment **(Special Projects Department)**.
- i) Consideration and possible to approve a resolution authorizing the City Manager to submit multiple grant applications to the Texas Office of the Governor Fiscal Year 2025 State and Local Cybersecurity Grant Program. Attachment **(Special Projects Department)**.
- j) Consideration and possible action to approve a resolution authorizing the City Manager to submit a grant application to the Fiscal Year 2023 Assistance to Firefighters Grant Program. Attachment **(Special Projects Department)**.
- k) Consideration and possible action to approve the installation of street humps in the following location **(This item was requested by Commissioner Frank Morales and Mayor Pro - Tem Rene Perez)**

1. Rio Panuco Avenue between Wood Ave., and Marco Ave.
2. 1300 South "M" Street
3. 300/400 Block of Oregon Street
4. 300/400 Block of Oklahoma Street
5. 300/400 Block of West Filmore

6. 2300 E. Van Buren Avenue

- 8) **Staff Reports and Other Discussion Items:** *Items in this section are not expected to require action by City Commission and are generally for information only. However, any item listed in this section may become an action item with the request of the Mayor, or after the request of any two Commission members, or the City Manager.*
- a) City Manager's Reports
 - b) Staff Report - Finance Dept - Investment Report Review
- 9) **Public Hearings:** *At this time, the Mayor will invite members of the public who have filled out the Public Hearing and the Citizen Communication Form to address each item listed in this section. Please limit your comments to the topic of that public hearing. If more than one public hearing is being held, you will be allowed to speak during each topic, provided you have filled out the Public Hearing and Citizen Communication Form for the appropriate topic. If you are signed up for two (2) or more Public Hearings, you will be limited to 5 minutes for all topics.*
- 10) **Action Items:** *City Commission will discuss, consider, and take any action deemed necessary on items listed in this section, including the adoption of a minute order, a resolution or an ordinance.*
- a) Consideration and possible action to approve an ordinance on first reading amending the City of Harlingen's Budget for Fiscal Year 2024. Attachment (**Finance Dept**)
 - b) Consideration and possible action to approve an ordinance on first reading amending Chapter 18, Master Fee Schedule of the Harlingen Code of Ordinances, establishing fees for certain Licenses, Permits, and other services provided by the City of Harlingen as they relate to Chapter 36, Article V, Division 2 (Tony Butler Golf Course) and providing for publication and ordaining other matters pertaining to the foregoing. Attachment (**Golf**)
- 11) **Board Appointments:**
Specifically, appointment or discussion and possible action to include appointment and/or removal of any position subject to appointment or removal by statute, ordinance, or bylaws.
- Airport
Animal Shelter Advisory Committee (2)
Audit Committee (Terms expire in June)
Charter Review Committee (4)
Civil Service Commission
Community Development Advisory Board (1)
Construction Board of Adjustments (4)
Convention & Visitors Bureau
Development Corporation of Harlingen, Inc.
Downtown Improvement Board
Golf Course Advisory Board
Harlingen Community Improvement Board
Harlingen Housing Authority Board
Harlingen Finance Corporation (5)
Harlingen Teen and Young Adult Advisory Board (2)
Healthy Harlingen Advisory Board
Keep Harlingen Beautiful Board
Library Advisory Board
Mayor Wellness Council
Museum Advisory Board
Parks Advisory Board
Planning & Zoning Advisory Board
Senior Citizens Advisory Board (2)

Small Business Committee
Tax Increment Finance Board (1)
Utility Board of Trustees
Veterans Advisory Board
Zoning Board of Adjustment (2)

- 12) **Executive Session:** *All items listed in this section will be deliberated in a closed session. Members of the public are not generally permitted to attend a closed session. Executive Session items may be considered as an action item at the discretion of the Mayor. However, City Commission will not take any action in closed session.*
- 13) **Action on Executive Session Items:** *The City Commission will reconvene in open session and may take action on any item listed in the Executive Session Section of this agenda.*
- 14) **Adjournment:**

I, the undersigned authority, do hereby certify that the above Notice of the Regular Meeting of the Harlingen City Commission is a true and correct copy of said notice posted on the bulletin board at City Hall of said City of Harlingen, Texas in a place convenient and readily accessible to the general public at all times and on the City's Internet Website and said Notice was posted on **FRIDAY, FEBRUARY 16, 2024** at or before 3:45 a.m.(p.m.) and remained so posted for at least 72 hours preceding the time of said meeting.

Dated this 16th day of FEBRUARY, 2024


Amanda C. Elizondo, City Secretary